## CAMPUS INVESTIGATION REPORT BULLYING BEHAVIOR

## **Board Policy FFI (Local)**

Name of Investigator:			F	Position:		Campus:				
1.	Name of Student Target _				ID# _		_Age:	Grade:		
2.	Name(s) of Student(s) Ac-	cused		Age	Grade	Campus				
3.	Location of alleged incide  On school property			  ty(	  On school	transportation	n 🗖 On	way to/from scho	_ _ ool	
	☐ Off school property									
4.	Dates of alleged incident(	s):								
5.	Date conduct reported to	campus:							_	
	To whom was the conduct reported?								_	
6.	Identify the nature of the alleged conduct – choose all that apply:  Physical violence, damage to property, theft or threats of the same; encouraging another person to take such action									
	☐ Teasing, name calling, or other demeaning behavior ☐ Rude and/or threatening gestures									
	☐ Excluding or rejecting the student			☐ Intimidation, exploitation or extortion						
	☐ Initiating or spreading harmful rumors or gossip ☐ Other:				☐ Cybe	rbullying			_	
7.	Investigative Actions – check as completed:									
	☐ Interviewed student target		☐ Notified parent of student target w/in 3 business days: (date)							
	☐ Interviewed accused student(s)		☐ Notified parent of accused student(s) w/in reasonable time: (date)							
	☐ Interviewed witnesses		☐ Collected other evidence – notes, electronic communications							
	☐ Collected witness statements		☐ Reviewed surveillance video – or ☐ not applicable							
	☐ Interviewed campus staff ☐ Notified law enforcem				rcemen	t – or 🗖 no	ot applicable			
	☐ Interim actions to prevent further conflict, if necessary (e.g., stay-away agreement; schedule change; student escorts additional supervision, etc.):							ts;		
	*** <u>Attach t</u>	o this report any dod	cumentation of the	e investi	gative acti	ons identified	above.			
8.	Other motives alleged by	student target or v	vitness in relatio	n to the	alleged o	onduct – <i>ch</i>	oose all t	hat apply:		
	☐ Race/ethnicity	☐ Sex/gend	ler/gender identit	/	□ Relig	ion				
	■ National origin	rigin			☐ Disab	oility				
	*** <u>If you checked a</u>	ny boxes above, not	tify the campus p	rincipal a	and <mark>[centra</mark>	l office positi	<mark>on</mark> ] immed	<u>diately.</u>		

Initial \_\_\_\_\_

Date: \_\_/\_\_/\_\_

9.	Conclusion:								
	<ul> <li>All or part of the alleged conduct DOES meets bullying behavior.</li> <li>The alleged conduct does NOT bullying behavior.</li> </ul>	et the definition of	<ul> <li>Unable to confirm allegations.</li> <li>Inconclusive / evidence does not support allegation</li> <li>False report/claim</li> </ul>						
10.	Other findings – choose any that apply:								
	☐ The student target also engaged in bullying behavior against the accused students.								
	☐ Student conduct was motivated by self-defense.								
	□ Other:								
11.	Corrective Action Taken – choose all that apply: Even if you conclude that the conduct does not meet the definition of bullying behavior, you may still take corrective action to address the conduct.								
	☐ Student conference	Counseling	☐ In-school suspension						
	☐ Student warning	☐ Phone call to pa	earent						
	☐ Loss of privileges	☐ Letter to parent	t 🗖 DAEP						
	☐ Letter of apology	☐ Parent confere	nce						
	☐ Mediation/Restorative Practices ☐ Other:	☐ Detention	☐ Stay-away agreement						
12.	Investigator Comments:								
13.	and should not be shared with parents. actions taken but should not be given spe	Parents should be noti ecific information about et student(s) and the ad	contains the confidential information of more than one student ified as soon as possible of general conclusions reached and disciplinary or other action taken in regards to another student. accused student(s) should have received notice of the reported						
	☐ Notified parent of student target:	(date);							
	☐ Notified parent(s) of accused student	(s): (date	9);						
Sigi	nature of Investigator		Date						
	This document conta	nins confidential informa	ation under federal and state law and						

Board Policy FL (LEGAL) and (LOCAL).

Initial	Date://